

**Eyres Monsell & Gilmorton
Children's Centre, Hillsborough
Road**

**On Monday, 1 June 2009
Starting at 6:00 pm**

The meeting will be in two parts

6:00pm – 6:30pm

**Meet your Councillors and local
service providers dealing with:-**

- **Housing Management & repairs**
- **Special Olympics**
- **Customer Services**
- **Britain in Bloom**
- **Catch 22 Food Project**
- **City Wardens**
- **Community Safety**
- **Police**

6:30pm – 8:00pm

**Get involved in your area and
planning for the future**

**Highways
Local Policing
Special Olympics**

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Kim Blower
Councillor Rory Palmer**

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Committee Services Officer on the above number.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Committee Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Committee Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Committee Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING.

- You can raise matters of concern, give any opinions and find out information which may be of use.

Ward Councillors and General Information Talk to your local Councillors or raise general queries.	Special Olympics Find out about the Special Olympics and how you can volunteer
Housing Management and Repairs Talk to the local Housing Manager about Council Housing issues	Britain in Bloom Find out about what Leicester is doing for Britain on Bloom
Catch 22- Food Project Find out about this project that aims to promote healthy eating	City Warden Talk to your local City Warden
Community Safety Advice on a variety of community safety issues	Police Local Police will be present to discuss local issues.
Customer Services Find out about what the Council's Customer Services Team do	

The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

6.30pm

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the programme is Declaration of Interest where Councillors have to say if there is anything in the programme they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. RECORD OF PREVIOUS MEETING

Appendix A

The record of the Eyres Monsell Community Meeting, held on 26 February 2009 is attached and Councillors are asked to agree that it is correct.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS

6.35pm

Jeff Miller, Service Director, Regeneration, Highways & Transportation, will give a presentation on the work of the Council's Highways Team, and how they can address issues in the ward.

6. LOCAL POLICING UPDATE

6.55pm

Local police will give an update on policing issues in Eyres Monsell.

7. SPECIAL OLYMPICS

7.15pm

An update will be given on progress with the Special Olympics, and how residents can get involved in volunteering.

8. COMMUNITY MEETING BUDGETS

Appendix B

Jerry Connolly, Member Support Officer, will give an update on current spend on the Community Meeting budgets, and will introduce any applications that have been received.

The following applications have been received and are attached to this agenda:

B1 - Catch22 Leicester prevention programme – Fit and Active Families

B2 - Eyres Monsell Allotment and Garden Society - Disabled Toilets for Allotment users

B3 – Act Up Young People’s Theatre Company Application 1 (Application to be joint funded with Freeman Community Meeting)
B4 - Act Up Young People’s Theatre Company Application 2 (Application to be joint funded with Freeman Community Meeting)

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

9. ANY OTHER BUSINESS

7.35pm

Councillors can raise any other items of business or local news.

10. DATE OF NEXT MEETING

The next meeting will be on Wednesday 9 September 2009, venue to be confirmed.

Eyres Monsell Community Meeting

Your Community, Your Voice

Record of Meeting and Actions

6:00 pm, Thursday, 26 February 2009

Held at: Eyres Monsell Community Centre, Hillsborough Road

Who was there:

Councillor Kim Blower

Councillor Rory Palmer (Chair)

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INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

WARD COUNCILLORS

Members of the public had the opportunity to talk to their Councillors.

COMMUNITY SAFETY

Carole Blackburn, volunteer for Community Safety gave advice and leaflets on a range of issues.

CITY WARDENS

The local City Wardens explained their work and discussed particular issues with residents.

POLICE

Members of the local policing team were present to discuss particular issues with residents.

COMMUNITY LEGAL ADVICE CENTRE (CLAC)

Sue Taylor from CLAC explained the work they did and advised on how to use the service.

HOUSING

Ian Stapleton, local Housing Manager discussed particular housing issues with residents.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

21. APPOINTMENT OF CHAIR

Councillor Palmer was appointed as Chair for the meeting.

22. APOLOGIES FOR ABSENCE

There were no apologies for absence from Councillors.

23. DECLARATIONS OF INTEREST

Councillors were asked to declare any interests they may have in the business on the agenda and/or declare if Section 106 of the Local Government Finance Act 1992 applied to them.

Councillor Blower declared that she would leave the room during consideration of the 100% Best Attendance budget application, as her children attended one of the schools that would benefit.

24. MINUTES OF LAST MEETING

The minutes of the Eyres Monsell Community Meeting, held on 18 November 2008 were agreed as a correct record.

25. PARKS INVESTMENT

Councillor Palmer gave an update regarding the provision of play equipment in the ward. He explained to the meeting that funding had been received for the ward from two sources – “Playbuilder,” a Government initiative to provide play equipment for 8-13 year-olds, and the Big Lottery Fund for schemes aimed at 2-8 years. Both of these would be used to provide play equipment for a wide age range. In total, there was just under £500,000 available.

Councillor Palmer explained what had already been done in planning the work, and the current position. The Parks Team had looked at possible sites in the ward and identified two options, 1) update existing sites, 2) find new sites. Any site had to match certain criteria such as flat land, accessibility and safety. Young people were being asked for their views on the type of equipment they wanted.

Areas that had been suggested included the Sturdee Road recreation ground (although there were concerns that this may not be big enough), the Exchange Park or the Spinney. Councillor Palmer suggested that it may be appropriate to have one larger area for all ages, across from the Exchange, as this was a suitable and visible area, and would be convenient when the proposed redevelopment of the Exchange was completed.

Members of the public made suggestions, including the following:

- Nearby residents need to be considered, such as if the area was placed near to the bungalows as the residents may be disturbed.
- There is nowhere to play in the middle of the estate, but there is plenty of space. (Councillor Palmer responded that there wasn't a site big enough to have a safe play area.)
- There are road safety concerns – appropriate crossing arrangements are needed. If the proposal to build it on the Exchange Park is agreed, it would be near to a bus lay-by.
- Land near the Scarlet Pimpernel may not be suitable due to narrow roads and dangerous parking.
- The area for very young children should have a safety fence.
- Investigate the possible provision of other activities, such as skateboarding, adventure course, freerunning complex.
- Consider the need for floodlights.
- Don't forget traditional equipment, such as swings, which are always popular.

Councillor Palmer said that gates, safety fencing and floodlights would be considered if necessary. He stated that work was being done to try to provide a freerunning facility, as there was demand for it. A group of young people were actively trying to get this set up. He invited a member of the freerunning group to explain to the meeting what it was and what they were trying to do.

The member of the group explained freerunning and Parkour. Parkour concentrated on the gymnastic side, showing off skills, and freerunning involved finding a means of escape across an urban environment, turning it into an obstacle course. They were trying to get funding to build a site near the bike track. It would include a variety of materials and equipment. Skills were built up in a gym to build confidence and to allow each person to assess risks. Councillor Palmer thanked him for the explanation and members of the public applauded him and wished the group well in their efforts.

Councillor Palmer said, with regard to the play area funding, that comments would be taken on board. Proposals would have to go through a proper planning process, but developments would be reported back to the meeting.

26. COMMUNITY LEGAL ADVICE CENTRE

Sue Taylor, Manager of the Community Legal Advice Centre (CLAC), gave an outline of the work of the CLAC. She explained that it offered advice to City residents and covered, among other things, advice on debt, law, benefits, housing, citizens' advice, welfare, community care and employment. She stated that it had been based in Charles Street since May 2008. Surgeries were also held regularly in Eyres Monsell.

Members of the public asked the following questions and Sue answered as follows:

- 1) *Radio Leicester have been saying that Leicester has a Citizens' Advice Bureau, but I can find no contact details. I asked Radio Leicester to broadcast*

their number, but they haven't. What is the difference between CLAC and Citizens' Advice?

Citizens' Advice offer a first come first served service, and will only see the first four people who arrive. Their opening hours are limited and they are difficult to access, being up a flight of stairs. CLAC offers a full time service, 9.30-5 Monday to Friday and 9-12 Saturday. There is a lift, so it is easy to access. We will look at publicising the service through Radio Leicester. We also have leaflets. Our phone number is 2426720.

- 2) *Can we have leaflets in community centres and the housing office?*
Yes, we will distribute leaflets and posters.

Councillor Palmer thanked Sue and said that he had visited the CLAC and it offered an excellent service. He also said that it was good to have the local surgery as well.

27. POLICE UPDATE

Dave Budd, Community Initiative Co-Ordinator, introduced members of the local policing team, and Corporal Jill Hilliard, Acting Team Leader, gave a brief update on work in the ward. She explained that the team worked with other local agencies to tackle issues. A newsletter was shortly to be sent to every home in the ward explaining what had been happening.

Jill said that they relied on people keeping them informed so that they could gather intelligence to deal with issues. Currently, the team was concentrating on antisocial behaviour in the area of Swinford Avenue and Featherstone Drive. They were also looking at Pasley Road, Spendlow, the Spinney and the Exchange. In the future, the team would look at areas where it could work with the City Warden.

There had recently been a "Positive Action Week," which had included high visibility patrols, number plate recognition vehicles and a mobile unit for residents to talk to the team. There were some good results from this week – arrests, fixed penalty notices issued, stop searches, alcohol confiscated, tickets for vehicle offences, vehicles recovered for no insurance and action against other nuisance vehicles.

Members of the public made the following comments and asked the following questions and they were answered as below:

- 1) *A wall near the shops on Swinford Avenue should be removed, as it encourages antisocial behaviour. Gates there also need to be kept shut.*
The police are aware of this and are dealing with it. Hopefully the wall will come down soon. The shop owners have been told to keep the gates shut and fix broken lights.
- 2) *Residents weren't aware that a mobile unit had been to Safeway, so we didn't visit it.*
The unit will visit several places in the next six months, and officers are regularly at the housing office. The newsletter will tell people where and when they will be visiting.

3) *When we ring the office we always get an answer machine.*

Officers spend most of their time outside, doing their job. They deal with messages when they come back.

4) *The police report is very informative and readable.*

Councillor Palmer thanked the members of the team and said that Eyres Monsell had an excellent service, with which the estate should be pleased.

28. ENVIRONMENTAL SERVICES AND CITY WARDENS UPDATE

Barbara Whitcombe, City Wardens Manager, and Jessica Phillips and Maria Mahmood, City Wardens were present to give an update on their work and the work of Environmental Services in the ward over the last six months.

Barbara gave a presentation and handed out a newsletter that showed achievements and comparisons between Eyres Monsell against the rest of the city. This covered a wide range of services, including graffiti, flyposting litter, nuisance dogs, flytipping, licensing, abandoned vehicles, overpainted cable boxes and pest control.

Jessica gave an update on what she had been doing in the ward in addition to dealing with the issues listed above, such as attending estate inspections, talking to people face to face, dealing with fly tipping, and trying to resolve problems of graffiti at the old football changing rooms. She said that she was able to deal with dog fouling, but that she relied on residents giving her details so that she could identify offenders. She also said that regular fly-posters were being prosecuted. She had also had success in encouraging premises to clear up dumped rubbish.

The meeting was informed that Jessica had been temporarily promoted and that Maria Mahmood would be taking her place in the ward.

In response to a member of the public's complaint about items being left for weeks waiting to be collected and disposed of outside their home, Jessica said that, even if an issue is not specifically part of her job, it could still be reported to her and she would notify the relevant department to do something about it.

A member of the public complained that dog bins were always overflowing and asked if more bins could be installed. Jessica replied that there were no current plans to increase the number, as there was no budget for more. Also, they were set on fire regularly. Barbara said that patrols were being increased.

Councillor Palmer thanked the officers for their work and reminded the meeting that Eyres Monsell was fortunate to have a City Warden, as not all wards had one yet.

29. WARD ACTION PLAN UPDATE

Jerry Connolly, Member Support Officer, gave an update on progress with the Ward Action Plan. He stated that the main priority identified was the Exchange and its future, and work was ongoing, although the current economic situation could have an effect.

Jerry said that another issue was graffiti, particularly around the Exchange. He said that constantly removing it and it returning again was not a permanent way of dealing with the problem, and other methods were needed, such as giving a creative output for people.

The third issue was antisocial behaviour. Feedback from the meetings was passed on to the police Joint Action Group (JAG) and it was included in their priority plan for the ward.

Councillor Palmer explained progress with the Exchange redevelopment. For the last 18 months Councillors and officers had been working on the scheme. Talks had taken place with the owners of the Invincible. The Council was continuing with the proposals, but the current recession was likely to delay things, due to the lack of investment possibilities. The Council's Cabinet was to formally approve the proposal shortly, but aspects of this report were private, as it involved sensitive financial matters. Approval of this report would then allow the Council to move to the next stage and submit a planning application. Councillor Palmer emphasized that it would take a long time to complete the redevelopment, but it would be the most important thing to happen to the estate in many years.

In response to public questions, Councillor Palmer stated that no previous planning application from the Invincible site owners had previously been submitted or refused, contrary to what people had heard. It was important to include the Invincible site in the proposals, to ensure continuity of trade for the shops, and to deal with the site which was an eyesore. Members of the public stated that they were unhappy about the length of time it was taking, but Councillor Palmer reiterated that it was never going to be done quickly, due to many factors, some of which were out of the Councils' control, such as the wishes of the Invincible owners; also the recession could hinder the process. The option was to take the time necessary, or to stop the process and allow the site to become even more run down.

30. COMMUNITY MEETING BUDGETS

Jerry Connolly, Member Support Officer introduced applications for funding from the Community Meeting budgets.

Having declared an interest in the 100% Best Attendance item, Councillor Blower left the meeting during consideration of the applications.

With regard to the bids for the Saffron Fete, Jerry explained that the ward was recommended to contribute 30% of the cost, as the bids were also to be considered by the Freeman Community Meeting.

An additional bid was presented at the meeting for a summer soccer academy and was considered by the meeting.

The meeting agreed to support the bids as follows:

- 1) *Saffron Fete Committee/Saffron Community Enterprises Ltd*
Fairground ride, additional insurance & professional stewards
AGREED: 30% of the total cost of £1700, to be funded from the Ward Community Cohesion fund.
- 2) *Saffron Fete Committee/Saffron Community Enterprises Ltd*
Various items including first aid, van and equipment hire, mobile toilets, administration and advertising
AGREED: 30% of the total cost of £1400, to be funded from the Ward Community fund.
- 3) *Welford Road Local Policing Unit – “Delivering Service Excellence”*
Award scheme – a monthly award of a £20 voucher to anyone who works with or for the Welford Road Local Policing Unit and its area.
AGREED: £50.00 to be funded from the Ward Action Plan budget.
- 4) *Horticultural and Crafts Show/Sue Green*
Funding for Horticultural Show
AGREED: £500 to be funded from the Ward Community Fund.
- 5) *Police & Community Support Group – “100% Best Attendance”*
To encourage school attendance by awarding a trip to the Odeon Cinema
AGREED: £500 to be funded from the Ward Community Fund.
- 6) *Lighthouse Learning – “Lets Talk”*
After-school sessions at Eyres Monsell and Rolleston Primary Schools for parents/carers and children in Foundation Stage, Year 1 and Year 2.
AGREED: £2,250 to be funded from the Ward Action Plan budget.
- 7) *Leicester City Council Sports Services and LCFC Football in the Community Trust – “Summer Soccer Academy”*
To provide young people with skills based activities to achieve a level of social cohesion and diversionary activity.
AGREED: £1500 to be funded from the Ward Action Plan budget.

31. DATE OF NEXT MEETING

The meeting was informed that the date of the next meeting was to be confirmed.

32. ANY OTHER BUSINESS

- 1) Councillor Palmer thanked a resident, Mr Bolton, for volunteering to overpaint the cable boxes. He said that this would make a difference to the community.
- 2) A member of the public said that the Council sent out too many unnecessary monitoring forms and didn't spend enough time in dealing with problems (particularly housing problems). Councillor Palmer said that the new "One Contact" system for the Council should help address this issue.
- 3) A member of the public said that potholes on Sturdee Road were getting very bad. Councillor Palmer replied that there was a programme across the city to repair them, and to let the Councillors know of any particular problems, as the Council may not always be aware of where they were.
- 4) A member of the public said that, as part of the extension of the Glen Parva Young Offenders' Institute, it was planned to build a temporary access road through part of the ward. He asked if the Ministry of Justice could be instructed to contribute to the community in compensation, such as providing floodlights or cameras, or funding towards a skate park or similar. Councillor Palmer agreed that this would be a good idea and that the government could be approached to this effect. He agreed to talk to planning officers.
- 5) A member of the public raised the issue of the number 87 bus not being able to keep to its timetable due to traffic problems at Aylestone Drive/Glenhills Way during busy times. There was concern that if problems continued, the users may risk losing the service again. Councillor Palmer said he would ask for proper monitoring to be done at the site and to see if anything could be done. He pointed out that some time ago, there had been proposals, as part of the work on the Pork Pie roundabout, but that they had been rejected by some Councillors. He suggested that transport issues could be considered at a future meeting.

33. CLOSE OF MEETING

The meeting closed at 8.04pm.

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Eyres Monsell

2. Title of proposal

Eyres Monsell Ministry of food 2

3. Name of group or person making the proposal

Catch22 Leicester prevention programme – Fit and Active Families

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We have designed a local response to Jamie Oliver's ministry of food project which basically will involve parents /carers (adults) in learning about healthy inexpensive cooking and through their participation passing their learning and recipes to at least 2 other friends or family. In this way the work reaches 12 directly and 24 indirectly total of 36. The people involved in this project are all parents who are struggling to provide the best possible food to their children. The children are likely be very over weight (obese) and or are reliant on fast foods for providing their children with food and managing on a low fixed income.

How the money will be spent,

The money requested to support this activity is

£4 per head per week for ingredients for 12 participants (6 from the saffron area and 6 from the Eyres Monsell area) x 5 weeks=£240

Staffing 3hrs x 2 staff for 5 weeks @ £15(including on costs) =450

3hrsX 1 staff@ £15 to complete report /evaluation= £45

Production of a ministry of food recipe book = £75
 Venue, equipment, management support **given** Approx £180

Project delivery costs =£810
 Total requested from Eyres Monsell community fund is £427.50
 Total requested from the Saffron community fund is £382.50

Who will benefit,

The people involved in this project are all parents who are struggling to provide the best possible food to their children. The children are likely be very over weight (obese) and or are reliant on fast foods for providing their children with food and all will be on fixed low incomes

When they will benefit

Delivery from 23 February weekly

How we will know when the proposal has been successful.

Completion of the 5 weeks and the evaluation has been completed.

Evaluation will measure

People's enthusiasm and attendance

Passport of learning to 2 other friends

Success of cooking undertaking and skills learnt

Knowledge acquired

Questionnaire/scoring to the children in the family about seen improvements.

Tick if yes

6. What is the total cost to the Community Meeting? £ 427,50

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
£4 per head per week for ingredients for 6 participants x 5 weeks	£120	Actual
Staffing 3hrs x 21staff for 5 weeks @ £15(including on costs) =225	225	Actual
Production of a ministry of food recipe book = £75 (.5 of costs)	£37.50	% Actual cost
3hrsX 1 staff@ £15 to complete evaluation report	£45	Actual
Total	£427.50	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

✓ The Neighbour Hood Management group are already funding the start-up of this project- the take up has been excellent and we want to continue to deliver this project for all participants across two sites.

Given costs provided by The Linwood and Samworth Academy and Catch22

9. Who proposed the project? Please provide contact details.

Name of contact person	Pauline Hinitt
Your position in organisation or group	Programme manager
Name of organisation or group	Catch22 fit and active families project
Address Programme office- The Home Farm Neighbourhood Centre Home Farm Close LE4 0SU	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ali Clements
Your position in organisation or group	Project co-ordinator
Name of organisation or group	Fit and active families
Address the Linwood centre Project Centre The Linwood Centre Linwood Lane Leicester LE2 6Qn	
Phone number Mobile	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Pauline Hinitt
Signature	
Date	15 th Jan 08

Appendix B2

APPENDIX B2

Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward Eyres Monsell

2. Title of proposal

3. Name of group or person making the proposal

Eyres Monsell Allotment and Garden Society

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Leicester City council have offered the society a disabled toilet that will meet user needs.

There is a cost associated with the installation and planning permission that is required for this project.

The society has 2 options on installation

1 Use the councils service

2 Seek prices from other sources

Successful outcome will be when members can use facilities on site in a safe and clean environment and not have to curtail there visits to the allotment when facilities are needed.

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5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Planning permission		£400
Solar panels		£600
Wind Turbine		£600
Batteries		£200
Plumbing		£150
Site clearance		£200
Project contingencies		£250
Total		£2400

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Application has been made to grass roots but response is awaited

10. Who proposed the project? Please provide contact details.

Name of contact person	James Brown
Your position in organisation or group	Secretary
Name of organisation or group	Eyres Monsell Allotment Society
Address Leicester LE3 3AD	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	James Brown
Your position in organisation or group	Secretary
Name of organisation or group	Eyres Monsell Allotment Society
Address Address Leicester LE3 3AD	

Phone number 0116	Email

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	James Brown
Signature	
Date	18 th May 2009

Please send this completed form back to:
 Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Ward Community Cohesion Fund Proposal Form

Please read the **Guide to the Ward Community Cohesion Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful**.

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This project will offer theatre and performance activity to young people; aged 8 to 25 around the Freeman and Eyres Monsell ward areas. The project will be held in the summer holiday period with preliminary dates being from the 10th to the 22nd of August 2009. The project will entail intensive rehearsal over a two week period held at Southfields Library.

This will culminate in an open air evening performance of an adaptation of Shakespeare's "A Midsummer Nights Dream" at the Linwood centre courtyard, which will be free and open to the public. There will also be an Act Up involvement in the 2009 Saffron summer fete where we hope to perform a work in progress extract from the piece.

This project will allow young people to participate in activity that allows them to demonstrate their potential to the wider community in a safe and positive environment.

The young people will have the opportunity to regularly share their skills, develop confidence, self-esteem, ownership and commitment to their community.

The young people will learn useful life and social skills as well as gaining theatre and performance experience. They will also learn how to expand their imagination to enable a growth in ambition and creative expression.

The project will be high quality participatory arts activity aimed at developing a voice and creativity. It will offer an informal learning environment that can extend links to the mainstream curriculum.

The project will also develop links that will encourage young people to work with those they may not normally have contact with, connecting with and utilizing Speakeasy's already acclaimed Theatre in Education work.

These projects will also begin to break down boundaries and develop links with local services such as the police and youth service to offer young people a chance to gain support, confidential and otherwise from these services in a safe environment.

We have already developed links with the local community initiatives co-ordinator and the Saffron Police team who have offered their full support of the project and are very keen to have a hands on role with the project. We hope to develop a similar link with the youth service to enable us to employ a youth worker to be resident at the project to offer the young people pastoral advice and care.

As Act Up has been running since February 2002 we have many older members that have been a part of Act Up since the beginning and who now feel they maybe too old to participate. We hope to ensure their inclusion by bringing them on board as workshop leaders and mentors giving them valuable experience as youth leaders and helping them to pursue this as a career option if they so wished.

We have also established links with another participatory youth group also based at Southfields Library - S.P.A.C.E. (Southfields Performing Arts Centre for Everyone.) S.P.A.C.E specialise in theatre events management, stage management and technical/backstage theatre skills.

This project is run by young people for young people. We will work in partnership with S.P.A.C.E on the Act Up project which will allow all the young people from both groups to engage and share skills.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
1a)	This project will allow young people from all cultural backgrounds to work closely together on a theatre project that develops their skills and knowledge as well as giving them an understanding of each other, their needs and their community.
2a)	This project will offer high quality participatory arts activity for young people that will widen the cultural awareness' and develop their social skills.
3a)	Through community performance the group will gain confidence in their ability. They will demonstrate their potential to the wider community and in turn improve the self-esteem of each other and their audience.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
1 full time staff x 12 days @ £100 p/d	£1200	Actual - 'Match'
NI Contributions @10%	£120	Actual - 'Match'
Specialist artists x3	£3000	Actual - 'Match'
1 youth worker @ £7.57 p/h for 10 hrs	£75.00	Estimate
Costs of hiring equipment	£200.00	Estimate
Rehearsal space and venue hire	£250.00	Estimate
Contingency	£400.00	Actual
Incentives scheme	£100.00	Actual - 'Match'
Outreach planning and Development	£900.00	Actual
Design Fee	£700.00	Actual - 'Match'
Materials	£100.00	Actual - 'Match'
Film/projection costs	£100.00	Actual - 'Match'
Audience refreshments	£30.00	Actual - 'Match'
Marketing	£200.00	Actual - 'Match'
Evaluation	£50.00	Actual - 'Match'
Expenses	£250.00	Actual - 'Match'

Total	£1825.00	
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9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have already gained a proportion of the funding required from the Safer Leicester Partnership City Joint Action Group; This was a total of £200 for marketing and promoting the project.
 We have also recently been awarded £1800 from S.E.A.K Solutions Together.
 We are currently seeking funding from the Co-operative Members community fund for a total of £3755.
 We are also applying to the Ward Community Fund for £3000

10. Who proposed the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Jenny Hoole
Signature	J A Hoole
Date	18/05/2009

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.
Fax No: 0116 229 8827

Appendix B4

APPENDIX B4

Ward Community Fund Proposal Form

Please read the **Guide to the Ward Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. *We can help you with this or do it for you – see who to contact in the* **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Freeman Ward and Eyres Monsell Ward

2. Title of proposal

Act Up Young Peoples Theatre Company

3. Name of group or person making the proposal

Speakeasy Theatre Company

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This project will offer theatre and performance activity to young people; aged 8 to 25 around the Freeman and Eyres Monsell ward areas. The project will be held in the summer holiday period with preliminary dates being from the 10th to the 22nd of August 2009. The project will entail intensive rehearsal over a two week period held at Southfields Library.

This will culminate in an open air evening performance of an adaptation of Shakespeare's "A Midsummer Nights Dream" at the Linwood centre courtyard, which will be free and open to the public. There will also be an Act Up involvement in the 2009 Saffron summer fete where we hope to perform a work in progress extract from the piece.

This project will allow young people to participate in activity that allows them to demonstrate their potential to the wider community in a safe and positive environment.

The young people will have the opportunity to regularly share their skills, develop confidence, self-esteem, ownership and commitment to their community.

The young people will learn useful life and social skills as well as gaining theatre and performance experience. They will also learn how to expand their imagination to enable a growth in ambition and creative expression.

The project will be high quality participatory arts activity aimed at developing a voice and creativity. It will offer an informal learning environment that can extend links to the mainstream curriculum.

The project will also develop links that will encourage young people to work with those they may not normally have contact with, connecting with and utilizing Speakeasy's already acclaimed Theatre in Education work.

These projects will also begin to break down boundaries and develop links with local services such as the police and youth service to offer young people a chance to gain support, confidential and otherwise from these services in a safe environment.

We have already developed links with the local community initiatives co-ordinator and the Saffron Police team who have offered their full support of the project and are very keen to have a, hands on role with the project. We hope to develop a similar link with the youth service to enable us to employ a youth worker to be resident at the project to offer the young people pastoral advice and care.

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This project is run by young people for young people. We will work in partnership with S.P.A.C.E on the Act Up project which will allow all the young people from both groups to engage and share skills.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
1a)	This project will allow young people from all cultural backgrounds to work closely together on a theatre project that develops their skills and knowledge as well as giving them an understanding of each other, their needs and their community.
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3a)	Through community performance the group will gain confidence in their ability. They will demonstrate their potential to the wider community and in turn improve the self-esteem of each other and their audience.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting? £3000.00

8. How have you estimated or calculated the cost?
Please show each item of expenditure and say whether it is an estimate or an actual cost.

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Materials	£100.00	Actual - 'Match'
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Audience refreshments	£30.00	Actual - 'Match'
Marketing	£200.00	Actual - 'Match'
Evaluation	£50.00	Actual - 'Match'
Expenses	£250.00	Actual - 'Match'
Total	£3000.00	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

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Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number	Email

0116 283 6646

jenny@speakeasy.fsbusiness.co.uk

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Name	Jenny Hoole
Signature	J A Hoole
Date	18/05/2009

Please send this completed form back to:

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Fax No: 0116 229 8827